



**NATIONAL CAPITAL REGION PRESBYTERY-  
NORTH METRO (NCRP-NM)**  
GENERAL ASSEMBLY OF THE PRESBYTERIAN  
CHURCH OF THE PHILIPPINES



× × × ×  
**2025-2026**

*Theme:*

**Faithful Shepherds of  
the Chief Shepherd**

*Willing Service - Humble  
Example - Eternal Hope*

1 Peter 5:1-4 NIV

 Blessed Suan Presbyterian Church  
718 Evangelista Drive, Metro Green  
Village, San Bartolome, Novaliches,  
Quezon City 1116

 DATE: February 2, 2025 Monday  
TIME: 9:00am Onwards

Presented by:

**NCRP-NM Executive Committee**

**2025-2026**

**35<sup>th</sup>**

**STATED**

**MEETING**

Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal

# TABLE OF CONTENTS

-  Message from the Moderator
-  Welcome to 35th Stated Meeting
-  Proposed Docket
-  Opening and Closing Worship Service
-  Songs
-  Rules of Order
-  Roll Call
-  Adoption of the Docket
-  Draft of the Minutes of the 34rd Stated Meeting
-  G.A. Updates; Treasurer's Report; PTSM Report
-  Re-Organization and Executive Committee Report
-  The Standing Committee's (Reports, Budget Liquidation and Bills and Overtures
-  New Business, Closing Remarks and Adjournment
-  Directory of the NCRP-NM (Ministers/Elders/and Churches).
-  Metro Manila Map (Location of Churches)
-  Attachment Files (34rd Stated Meeting)
-  Stated Meeting Attendance Summary
-  Amended Standing Rules Of The National Capital Region-North Presbytery (English Version & Filipino Version)
-  Committee Report Form and Bills & Overtures Form
-  End of Report



# MESSAGE FROM THE MODERATOR

FEBRUARY 2, 2026

“Faithful Shepherds of the Chief Shepherd”

(1 Peter 5:1–4) Beloved fellow shepherds, Grace and peace to you in the name of our Lord Jesus Christ. As we gather for our 25th Stated Meeting, we are reminded that we serve not as owners of the flock, but as under-shepherds of the Chief Shepherd. Our calling, as Peter exhorts us, is to shepherd God’s people with willing hearts, not compulsion; with humble example, not authority; and with our eyes fixed on eternal hope. We serve willingly because Christ first served us. We lead by example because the gospel shapes our character before it shapes our decisions. And we persevere in hope, knowing that our labor is not in vain—for when the Chief Shepherd appears, He promises a crown of glory that will never fade. May this meeting strengthen our unity, renew our faithfulness, and deepen our commitment to shepherd Christ’s church for His glory alone. Amen.

In Christ's service,



**Rev. Roberto Fabia**

National Capital Region Presbytery –  
North Metro Moderator 2025-2026





**NATIONAL CAPITAL REGION PRESBYTERY  
NORTH METRO (NCRP-NM)**  
GENERAL ASSEMBLY OF THE PRESBYTERIAN  
CHURCH OF THE PHILIPPINES



**WELCOME TO**  
**35<sup>th</sup>**  
**STATED**  
**MEETING**

*Theme:*

**“Faithful Shepherds of the  
Chief Shepherd”**

*Willing Service - Humble Example - Eternal Hope*

**1 Peter 5:1-4 NIV**

5 To the elders among you, I appeal as a fellow elder and a witness of Christ's sufferings who also will share in the glory to be revealed: 2 Be shepherds of God's flock that is under your care, watching over them—not because you must, but because you are willing, as God wants you to be; not pursuing dishonest gain, but eager to serve; 3 not lording it over those entrusted to you, but being examples to the flock. 4 And when the Chief Shepherd appears, you will receive the crown of glory that will never fade away.



Blessed Swan Presbyterian Church  
718 Evangelista Drive, Metro Green  
Village, San Bartolome, Novaliches,  
Quezon City 1116



DATE: February. 2, 2026  
TIME: 9:00am Onwards

Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal

# PROPOSED DOCKET

## 35th STATED MEETING

### NATIONAL CAPITAL REGION PRESBYTERY

### NORTH-METRO



8:00 am  
 9:00 am  
 10:00 am  
 10:30 am

Registration  
 .....  
 Opening, Worship & Communion Service  
 .....  
 Coffee Break  
 .....  
 Rules of Order: Review, Reading & Reminders  
 .....  
 Roll Call  
 .....  
 Declaration Of Quorum  
 .....  
 Adoption Of Docket  
 .....  
 Reading & Approval of the Previous Minutes  
 .....  
     Draft of the Minutes of the 34th Stated Meeting  
 .....

12:00 noon  
 1:00 pm

.....  
 G.A. Update (15 mins)  
 .....  
 Lunch Break  
 .....  
 Re-Organization of Committee's  
 .....  
 Treasurer's Report  
 .....  
 Presbyterian Theological Seminary-Manila Report  
 .....  
 Standing Committee Reports, Budget Liquidation and Bills &  
 Overtures  
 .....  
     Executive Committee Report  
     Church Planting Committee  
     Finance Committee  
     Auxiliary Committee  
     Ministerial Committee  
     Examination Committee  
     Education Committee

.....  
 New Business  
 .....  
 Date and Place of the Next Presbytery  
 .....  
 Closing Service  
 .....  
 Adjournement



Moderator: Rev. Roberto Fabia  
 V. Moderator: Rev. Jester Azarcon  
 Recording Clerk: Elder Joel Fetalco  
 Treasurer: Rev. Danilo Cagape  
 Auditor: Rev. Luvimin Zacal



# OPENING WORSHIP SERVICE

Prelude	
Call to Worship	Rev. Danilo Cagape
Invocation	Rev. Danilo Cagape
Song : Blessed Assurance & When i look into your holiness	Rev. Arman Velasco
Scripture Reading	Rev. Arman Velasco
Message	Rev. Roberto Fabia
Text	1 Peter 5:1-4 NIV
Lord's Supper	Rev. Danilo Cagape Elder Ed Asia Elder Ronnie Alejo
Doxology	Rev. Danilo Cagape
Benediction	Rev. Danilo Cagape



# CLOSING WORSHIP SERVICE

Prelude	Rev. Jester Azarcon
Call to Worship	Rev. Jester Azarcon
Invocation	Rev. Jester Azarcon
Hymn: We are one in the bond of love	Rev. Arman Velasco
Scripture Reading	1 Peter 5:1-4 NIV
Message	Rev. Jester Azarcon
Moderator Appreciation of Host Church	Rev. Jester Azarcon
Doxology	Mod. Rev. Roberto Fabia
Benediction	Rev. Roberto Fabia
Announcement	Rev. Roberto Fabia
Adjouement	Rev. Roberto Fabia





## Savior, Like a Shepherd Lead Us

1 Savior, like a shepherd lead us, Much we need  
Thy tender care; In Thy pleasant pastures feed us,  
For our use Thy folds prepare: Blessèd Jesus,  
blessèd Jesus, Thou hast bought us, Thine we are;  
Blessèd Jesus, blessèd Jesus, Thou hast bought us,  
Thine we are.

2 We are Thine, do Thou befriend us, Be the  
guardian of our way; Keep Thy flock, from sin  
defend us, Seek us when we go astray: Blessèd  
Jesus, blessèd Jesus, Hear, O hear us when we  
pray; Blessèd Jesus, blessèd Jesus, Hear, O hear  
us when we pray.

3 Thou hast promised to receive us, Poor and  
sinful though we be; Thou hast mercy to relieve us,  
Grace to cleanse, and pow'r to free: Blessèd Jesus,  
blessèd Jesus, Early let us turn to Thee; Blessèd  
Jesus, blessèd Jesus, Early let us turn to Thee.

4 Early let us seek Thy favor, Early let us do Thy  
will; Blessed Lord and only Savior, With Thy love  
our bosoms fill: Blessèd Jesus, blessèd Jesus,  
Thou hast loved us, love us still; Blessèd Jesus,  
blessèd Jesus, Thou hast loved us, love us still.



## He leadeth me

1 He leadeth me: O blessed thought! O words with heavenly comfort fraught! Whate'er I do, where'er I be, still 'tis God's hand that leadeth me. Refrain: He leadeth me, he leadeth me; by his own hand he leadeth me: his faithful follower I would be, for by his hand he leadeth me.

2 Sometimes mid scenes of deepest gloom, sometimes where Eden's flowers bloom, by waters calm, o'er troubled sea, still 'tis God's hand that leadeth me. Refrain: He leadeth me, he leadeth me; by his own hand he leadeth me: his faithful follower I would be,

3 Lord, I would clasp thy hand in mine, nor ever murmur nor repine; content, whatever lot I see, since 'tis my God that leadeth me. Refrain: He leadeth me, he leadeth me; by his own hand he leadeth me: his faithful follower I would be,

4 And when my task on earth is done, when, by thy grace, the victory's won, e'en death's cold wave I will not flee, since God through Jordan leadeth me. Refrain: He leadeth me, he leadeth me; by his own hand he leadeth me: his faithful follower I would be,



**Rules of Order:**  
**Review, Reading and Reminders**

- Please refer to page no.
- Amended Standing Rules Of The National Capital Region-North Presbytery



**Roll Call:**  
**The following members were present or absent:**

<b>MINISTERS:</b>	
MINISTERS PRESENT:	10
MINISTERS ABSENT:	5
RATIO OF ATTENDANCE:	<b>10/17 or 58%</b>

<b>MISSIONARIES:</b>	
MISSIONARIES PRESENT:	1
MISSIONARIES ABSENT:	5
RATIO OF ATTENDANCE:	<b>16%</b>

<b>LICENSURES:</b>	
Licentiate in attendance:	

<b>ELDERS:</b>	
ELDERS PRESENT:	3
ELDERS ABSENT:	15
RATIO OF ATTENDANCE:	<b>3/18 or 16%</b>

<b>VISITORS IN ATTENDANCE</b>					
1.	SIS EDEN ZACAL	Present			
2.	REV. JONATHAN ZONIO	Present			
3.	BRO. ALVIN	Present			
4.	PASTOR JUN DAMAYOT	Present			



## Declaration of Quorum

- Quorum declared. The Moderator called the meeting in order with 10 ministers and 3 Elders and 1 Missionary. with a total of 14 attendees.



## Adoption of the Docket:

### MOTION:

Rev. Dangan made a motion to the assembly to adopt the docket, which was seconded by Rev. Cagape. The motion was approved by the assembly and confirmed by the Moderator.



**Action:** Approved with modification.



## Reading and Approval of the Previous Minutes:

### DRAFT OF THE MINUTES

#### of the 34th Stated Meeting of the National Capital Region Presbytery North Metro

The 34th Stated Meeting of the National Capital Region Presbytery-North Metro (NCRP-NM) was convened at Eunjwa Victory Presbyterian Church, located at Kasiglahan Village, Brgy. San Jose Rodriguez, Rizal. Registration began at 8:30 AM, facilitated by Rev. Venus.

The program commenced with the Opening Worship Service at 9:30 AM, starting with the Call to Worship and Opening Prayer led by Rev. Venus. This was followed by the opening worship song, "Blessed Assurance & When I look into your holiness," led by Rev. Velasco. The message was delivered by Rev./Moderator Megano, based on Ephesians 4:1-16.

The Lord's Supper was then officiated by Rev. Verches.

In the Closing Worship Service, the Call to Worship was led by Rev. Azarcon, with hymns led by Rev. Velasco. Rev. Fabia delivered the message, concluding the service with the doxology and benediction.

At 11:30 AM, the reading of reports commenced, starting with the Treasurer's Report, followed by the PTSMM Reports and the Executive Committee Reports. At 1:05 PM, all committees began reading their respective reports, which included budget liquidation, and bills and overtures.

During the meeting, Elder Fetalco announced all the newly elected Executive Committee officers for the year 2025-2026.



NEW EXECOM COMMITTEE (2025-2026)		
MODERATOR	REV. ROBERTO FABIA	
VICE MODERATOR	Rev. JESTER AZARCON	
RECORDING CLERK	Elder JOEL FETALCO	
TREASURER	Rev. DANILO CAGAPE	
AUDITOR	Rev. LUVIMIN ZACAL	



## G.A. Updates:

Rev. Orlando Tabotabo, General Secretary of GAPCP, conveyed the following updates to the NCRP-NM during its 33rd Stated Meeting through its representative, Rev. Dangan:

### **1. Moderator's Invitation**

The Moderator has been invited to attend and grace the NCRP-South Metro Anniversary in October 2024.

### **2. Cash Relief Distribution**

In coordination with the G.A. Executive Committee, cash relief distributions were conducted in the Bicol Region.

### **3. Baguio Visit for Property Acquisition**

On December 19, 2024, representatives of the General Assembly traveled to Baguio City to meet with Missionary Sunny Sho and other individuals involved in the acquisition of land property.

### **4. Committee Coordination**

Coordination with respective committees was conducted to implement their approved plans.

### **5. Upcoming Mission Activities**

- The Mission Committee is planning to conduct a Mission Conference in Davao in May 2025.
- A Mission Summit is scheduled for August 2025.
- Additionally, a Mission Conference is set for the first week of October 2025 in Busan City, South Korea.



**Action:** Filed





### Treasurer's Report:

Rev. Julito Venus

As of Date:	August. 4, 2025
Previous Balance:	Php. 43,390.50
Accumulated Income:	Php. 104,089.85
Total Expenditures:	Php. 105,854.85
Remaining Balance:	Php. 41,625.5

Note: Please refer to the attachment file.



**Action:** Filed



### Presbyterian Theological Seminary-Manila (PTSM Reports)

#### 1. **Graduation Ceremony**

- The Graduation Day was successfully conducted, celebrating the achievements of the graduating students.

#### 2. **Curriculum Development**

- Efforts to recover, strengthen, and enhance the curriculum are currently underway to ensure academic excellence and ministerial preparedness.

#### 3. **New Enrollment and Teaching Support**

- An additional enrollee has been received through Rev. Hanson Park. Rev. Park has committed to providing an allowance to all teachers who are willing to teach this student.

#### 4. **Leadership Transition**

- Dr. Kim has resigned from his position as President of PTSM. The installation of the new president is forthcoming. Furthermore, a request has been made for members of the Executive Committee to also serve as members of the Board of Trustees to strengthen governance and oversight.

#### 5. **Candidates for Graduation**

- The candidates for graduation are as follows:
- Sis. Eden Zacal
- Pastor Jeff Sanguyo
- Sis. Nova Trinidad



**Action:** Filed



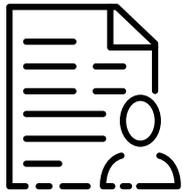
### Re-Organization of the Committee

- The NCRP-NM has moved and approved to maintain the status quo for all Committee Chairpersons and Members at exactly around 1:04pm.



**Action:** Filed





# STANDING COMMITTEE REPORTS





# EXECUTIVE COMMITTEE REPORT

## Committee Reports



Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal



## Executive Committee Report:

Moderator: Rev. Rodolfo Megano

V.Moderator: Rev. Roberto Fabia

Auditor: Rev. Roger Samsona

Treasurer: Rev. Julito Venus

Recording Clerk: Elder Joel Fetalco

### Executive Committee Reports – October.2024-February.2025

#### Report of Activities

#### 1. Support to Women’s Fellowship

Supported the Women’s National Capital Region Presbytery – North Metro Fellowship held on November 9, 2024, at Covenant Presbyterian Church.

#### 6. Guest Speaker Engagements

Invited as a guest speaker at the following:

- o Asia Pacific Christian College and Seminary Inc., Rodriguez, Rizal
- o Jesus Cares Presbyterian Church
- o Glory to God Presbyterian Church (25th Anniversary – delivered a congratulatory message)



**Action:** Filed





# CHURCH PLANTING COMMITTEE

Committee Reports  
Budget Liquidation  
Bills and Overtures



Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal



## Church Planting Committee Report:

*Chairman: Rev. Cagape*

*Members: Elder Gaspi, Pastor Chenilla and Pastor Gamayot*

### **Projects and Activities Accomplished:**

#### **Bagbag Presbyterian Church**

- Saturday visitation and Bible study at the Diaz Family residence, #10 Franco St., Bagbag, Quezon City, with sessions scheduled from 10:00 AM to 12:00 NN and 2:00 PM to 4:00 PM.

### **Future Projects & Activities**

The following three church planting targets are being planned for establishment:

- Bagbag Presbyterian Church  
Location: Bagbag, Quezon City
- Brgy. Socorro Camalia Cubao Presbyterian Church  
Location: Brgy. Socorro, Camalia, Cubao, Quezon City
- Talipapa Presbyterian Mission Center  
Location: Talipapa, Quezon City



**Action: Filed**



## Budget Liquidation:

- **Total Accumulated Budget Release: Php. 3000.00**



**Action: Filed**



## Bills and Overtures:

- These initiatives are part of our commitment to expanding the ministry and reaching more communities with the gospel.
- Requested Budget: Php. 2000 each Church times 3 and multiplied by 6 months with a total of Php.36,000.00.



**Action: Approved**





# FINANCIAL COMMITTEE

Committee Reports  
Budget Liquidation  
Bills and Overtures



Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal



## Financial Committee Report:

*Chairman: Rev. Park*

- No report had been submitted or recorded.



**Action:** Filed



## Budget Liquidation:

- No budget liquidation is required.



**Action:** Filed



## Bills and Overtures:

- No bills and overtures had been submitted or recorded.



**Action:** Approved





# AUXILIARY COMMITTEE

Committee Reports  
Budget Liquidation  
Bills and Overtures



Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal



## **Auxiliary Committee Report:**

*Chairman: Rev. Azarcon*

*Members: Sis. Ancero, Elder. Rabino, Sis. Zacal, Sis. Silangan, Sis. Tecson, Sis. Orquia, Ptr. Baby. Ptr. Leslis.*

### **Projects and Activities Accomplished:**

- Music Festival-Php 15,000.00
- Reformation Seminar
- Year-End Party
- Women’s Fellowship-Php 5,000.00
- Pastor’s Wife and Elder’s Wife Fellowship-Php 5,000.00
- Total Budget Requisition for the 32nd Stated Meeting: Php 25,000.00

### **Future Projects & Activities**

#### *Youth Group*

1. Youth Camp – Scheduled for April to May
2. Seminar – Scheduled for March
3. Team Building – Scheduled for July

#### *Women’s Group*

1. Seminar on the Role of Women – Scheduled for June
2. Seminar: “Back-to-Back Livelihood” – Scheduled for July
3. Team Building (Back-to-Back with Youth) and Leaders Retreat – Scheduled for July



**Action: Filed**



## **Budget Liquidation:**

- **Total Accumulated Budget Release: Php.10,000.00**
- With Budget liquidation submitted.



**Action: Filed**



## **Bills and Overtures:**

- Budget Requisition:  
An amount of Php **30,000.00** has been requested to support the six upcoming activities.



**Action: Approved**





# MINISTERIAL COMMITTEE

Committee Reports  
Budget Liquidation  
Bills and Overtures



Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal



## Ministerial Committee Report:

*Chairman: Rev. Dangan*

*Members: Rev. Son, Elder Abaja, Elder Libara*

### **Projects and Activities Accomplished:**

- The implementation of [Projects] remains pending due to budget constraints.

### **Future Projects & Activities**

Reviving the project proposal from the August, 2024, 32nd stated meeting:

- Accident insurance for ministers and elders
- Hospitalization assistance coverage for ministers and elders
- Gifts for pastors and elders



**Action: Filed**



### Budget Liquidation:

- **Total Accumulated Budget Release:**



**Action: Filed**



### Bills and Overtures:

- 34th Stated Meeting Budget requisition: Php. 20,000
- Action: Approved



**Action: Approved**





# **EXAMINATION COMMITTEE**

**Committee Reports  
Budget Liquidation  
Bills and Overtures**



Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal



## Examination Committee Report:

*Chairman: Rev. Fabia*

*Members: Rev. Velasco, Rev. Zacal*

### **Projects & Activities Accomplished:**

- Struggle to operate for 6 months because of lack of papers and documents.

### **Future Projects & Activities:**

#### *Retrieval and Collection of Examination Copies*

- Retrieval and collection of examination copies for ministerial candidates, preaching licensure, elders' ordination, and ministerial ordination.

#### *Matrix Preparation and Record Keeping*

- Preparation of a comprehensive matrix and systematic recording of ministers, elders, ministerial candidates, and preaching license holders.

#### *Presentation of Preaching Licenses*

- Presentation of preaching licenses for Bro. Alvin Ravino and Bro. Ernesto Gamayot Jr.



**Action: Filed**



## Budget Liquidation:

- Total Accumulated Budget Release: Php. 3,000.00



**Action: Filed**



## Bills and Overtures:

- *Retrieval and Collection of Examination Copies*
- *Matrix Preparation and Record Keeping*
- *Presentation of Preaching Licenses*



**Action: Approved**





# EDUCATION COMMITTEE

Committee Reports  
Budget Liquidation  
Bills and Overtures



Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Cagape  
Auditor: Rev. Luvimin Zacal



## **Education Committee Report:**

*Chairman: Rev. Rolando Verches*

*Members: Rev. Juan Manago Jr.*

### **Projects & Activities Accomplished:**

- Group study/discussion of Roberts Rules of Order (RRO) done on Jan.18,2025 with 2 participants.
- Prepared 30 copies of Roberts Rules of Order simplified available for distribution.

### **Future Projects & Activities:**

- Follow up group study/discussion of Roberts Rules of Order schedule July.12 & 19,2025.
- Include Roberts Rules of Order as a subject in PTSM curriculum (2 Units).



**Action: Filed**



## **Budget Liquidation:**

- Total Accumulated Budget Release: Php. 3,000.00
- With budget liquidation submitted.



**Action: Filed**



## **Bills and Overtures:**

- Advise every members of NCRP-NM to participate in the group study/discussion of Robert's Rules of Order scheduled February 2026.
- Grounds: Familiarization of gaveling rules in the conduct of meeting.
- Robert's Rules of Order be included in PTSM curriculum (2 Units).



**Action: Approved**





## New Business:

### **Agenda: PTSM Organizational Structure**

- Summary of Discussion/Motion: Reactivate and restore the organizational structure of PTSM, giving it a defined term of office for its leadership.
- Verdict: Motion was carried and approved by the body.

### **Agenda: PTSM as Foundation**

- Summary of Discussion/Motion: The body deliberated on the proposal to convert PTSM into a foundation to receive tax-exempt donations. Rev. Verches moved for PTSM to remain as the training arm of NCRP-NM, not as a foundation, seconded and discussed, with concerns on legal risks raised.
- Verdict: Motion carried with 11 in favor, 1 not in favor, and 6 abstentions.

### **Date and Place of the next Stated Meeting.**

**MOTION:** The Executive Committee be granted full authority to select the venue for the next Stated Meeting.



**Action: Approved**



## Adjournment:

- The 34th Stated Meeting of the National Capital Region Presbytery-North Metro was formally adjourned at 4:00 p.m.



## Closing Service:

- Rev. Fabia delivered a profoundly wise and clear message that inspired deep reflection on our faith and service. We are truly grateful for his dedicated proclamation of God's life-transforming Word.

Minutes prepared by:

  
**Elder Joel A. Fetalco**  
 Recording Clerk

Noted by:

  
**Rev. Roberto Fabia**  
 Moderator



# DIRECTORY OF THE NATIONAL CAPITAL REGION PRESBYTERY-NORTH METRO (CHURCHES DIRECTORY)

## **BLESSED SUAN PRESBYTERIAN CHURCH**

718 Evangelista Drive, Metro Green Village,  
San Bartolome, Novaliches, Quezon City 1116  
Moderator: Rev. Danilo S. Cagape  
Elders: Gilbert Abaja, Tom Hidalgo, Arnold  
Tenorio  
Phone: (02) 8781-0585/8939-3694/0923-086-  
1543  
Email: [dannycagape1967@gmail.com](mailto:dannycagape1967@gmail.com)

## **BLESSED HARVEST CHRISTIAN CHURCH**

Sta Lucia, Novaliches, Quezon City  
Moderator: Rev. Luvimin Zacal  
Elders: Manny Amul, Geomer Bornasal  
Mobile: 09955410882  
Email: [luveden.zacal@gmail.com](mailto:luveden.zacal@gmail.com)

## **CARRIERS OF HOPE PRESBYTERIAN CHURCH**

118 Sulucan St. San Diego Com. Brgy. Duhat,  
Bocau Bulacan 3018  
Pastor Jeffrey Sanguyo  
Missionary: Rev. Joseph Oh  
Mobile no.: 09998829168  
Email: [ojhm21@hanmail.net](mailto:ojhm21@hanmail.net)

## **CHRISTIAN CITY PRESBYTERIAN CHURCH**

381 Boni Serrano Rd., Ibis, Quezon City 1110  
Moderator: Rev. Cyroe Contreras  
Elders: Rexie Baro, Elmer Dumaguing  
Phone: (02) 439-4286/ (09213263699  
Email: [cyvi23@yahoo.com](mailto:cyvi23@yahoo.com)

## **CHRISTIAN HOPE PRESBYTERIAN CHURCH**

Blk. 11 Lot 5 Sultan St. , Lagro Subd.,  
Fairview, Quezon City 1123  
Moderator: Rev. Teofilo Rufon Jr.  
Elders: Oliver Ocampo, Ravinal Canarejo  
Mobile: 09281941199  
Phone : (02)-937-1935  
Email: [teofilorufon@yahoo.com](mailto:teofilorufon@yahoo.com)

## **COVENANT PRESBYTERIAN CHURCH**

#22 Dona Isidora St., Kapalaran Subd. Brgy.  
Holy Spirit, Quezon City 1127  
Minister: Rev. Roberto Fabia  
Phone: (02) 9328948 /09235281414  
Email: [roberto\\_fabia@yahoo.com](mailto:roberto_fabia@yahoo.com)

## **EUNJWA-VICTORY PRESBYTERIAN CHURCH**

Blk. 19, Lot 15, 1K2 Southville, 8C,  
Rodriguez, Rizal  
Minister: Rev. Julito H. Venus  
Mobile: 09162146262

## **GLORY TO GOD PRESBYTERIAN CHURCH**

# 23 a. Marcelo St. Brgy. Dalandan,an,  
Valenzuela, Bulacan  
Moderator: Rev. Francis Donayre  
Elder: Bryan Factuar  
Mobile: 0930064298  
Email: [franz81us@yahoo.com](mailto:franz81us@yahoo.com)

## **INCHANG THE SHEPERD'S SANCTUARY PRESBYTERIAN CHURCH**

Solomon St. Camarin, Caloocan city  
Minister: Rev. Jabez Park  
Pastor: Fabie Dionela

## **JESUS CARES PRESBYTERIAN CHURCH**

Blk.16 Lot 4 & 5 Violago Road, Violago  
Subdivision, Bagong Silangan, Quezon City  
Moderator: Rev. Juan Manago Jr.  
Elder: Francis Mondala  
Mobile:09185557550

## **JESUS LORD OF LIFE PRESBYTERIAN CHURCH**

#1 West Santiago St. Ilagan Cor. SFDM, Brgy.  
Paltok Quezon City,  
Minister: Rev. Jabez Park  
Mobile: 09175500191  
Phone: (02) 8414-7020



**LIBERTY PRESBYTERIAN CHURCH**

Blk 9 Liberty Farms West, Gumaoc, San Jose Del Monte City, Bulacan 3023  
Minister: Rev. Rodolfo Megano  
Mobile: 09166228623  
Email: [megano@yahoo.com](mailto:megano@yahoo.com)

**LIGHT OF THE WORLD PRESBYTERIAN CHURCH**

# 13 Fortune St. Brgy.Palasan, Valenzuela, Bulacan  
Moderator: Rev. Nelson Dangan (On-leave)  
Assistant Pastor: Rev. Sheth Sali  
Elders: Daradal, Pablito and Ubaldo, Lamberto  
Phone: 09329913495

**MAYSAN PRESBYTERIAN CHURCH**

92-G Marcelo St. Maysan, Valenzuela, Metro Manila  
Moderator: Rev. Roger Samsona  
Mobile: 09327249351  
Email: [rogersamsona@yahoo.com](mailto:rogersamsona@yahoo.com)

**FRIENDS OF JESUS PRESBYTERIAN CHURCH**

Block 2 lot 22, Kalap Subdivision Flamingo St. Inner, Zabarte, Novaliches  
Minister: Rev. Jester Azarcon  
Mobile: 09205451246  
Phone: (02) 419-8905  
Email: [jesazarcon@yahoo.com](mailto:jesazarcon@yahoo.com)

**SUNGBOK PRESBYTERIAN CHURCH**

Sitio Duhat Brgy Upper Bangkal, Montalban, Rizal  
Moderator: Rev. Virgilio A. Delas Armas  
09918133334  
Elder: Roberto Libarra  
FB/Messenger: Gil delas Armas  
Missionary: Rev. Paul Son Myeongsig

**CHURCH PLANTING MONTALBAN PRESBYTERIAN MISSION CENTER (MPMC) Montalban Rizal**

Missionary: Rev. Jabez Park  
Joville Presbyterian Church  
Southville Presbyterian Church  
Bellevue Presbyterian Church  
San Rafael Presbyterian Church  
Palosapis Presbyterian Church

**JESUS LOVES PRESBYTERIAN CHURCH-**

Block 6 Lot 17 Ibiza Townhomes Guinayang, San Mateo Rizal  
Mobile: 09918133334  
Email: [gildelasarmas@yahoo.com/jlpc2013@gmail.com](mailto:gildelasarmas@yahoo.com/jlpc2013@gmail.com)

**BLESSED GULOD MISSION PRESBYTERIAN CHURCH**

#5 Sta. Barbara St. Brgy.Gulod, Novaliches Quezon City 1126

**BLESSED TALIPAPA MISSION PRESBYTERIAN CHURCH**

DRC Compound Brgy. Talipapa, Quezon 1116





# METRO MANILA MAP NATIONAL CAPITAL REGION

1. Blessed Suan Presbyterian Church  
Novaliches, QC

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2. Blessed Harvest Christian Church  
(Sta. Lucia QC)

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3. Christian City Presbyterian Church  
(Libis QC)

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4. Christian Hope Presbyterian Church  
(Lagro, QC)

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5. Covenant Presbyterian Church  
(Holy Spirit QC)

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6. Glory To God Presbyterian Church  
(Valenzuela City)

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7. Inchang The Good Sheperd's Sanctuary  
(Caloocan City)

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8. Jesus Cares Presbyterian Church  
(Bagong Silangan QC)

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9. Jesus is Lord of Life Presbyterian Church  
(Paltok, QC)

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10. Jesus Loves Presbyterian Church  
(Commonwealth k QC)

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11. Light of the World Presbyterian Church  
(Palasan Valenzuela City)

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12. Maysan Presbyterian Church  
(Maysan Valenzuela City)

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13. Friends of Jesus Presbyterian Church  
(Project 8 QC)

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14. Montalban Presbyterian Mission Center  
(MPMC)(Montalban Rizal)

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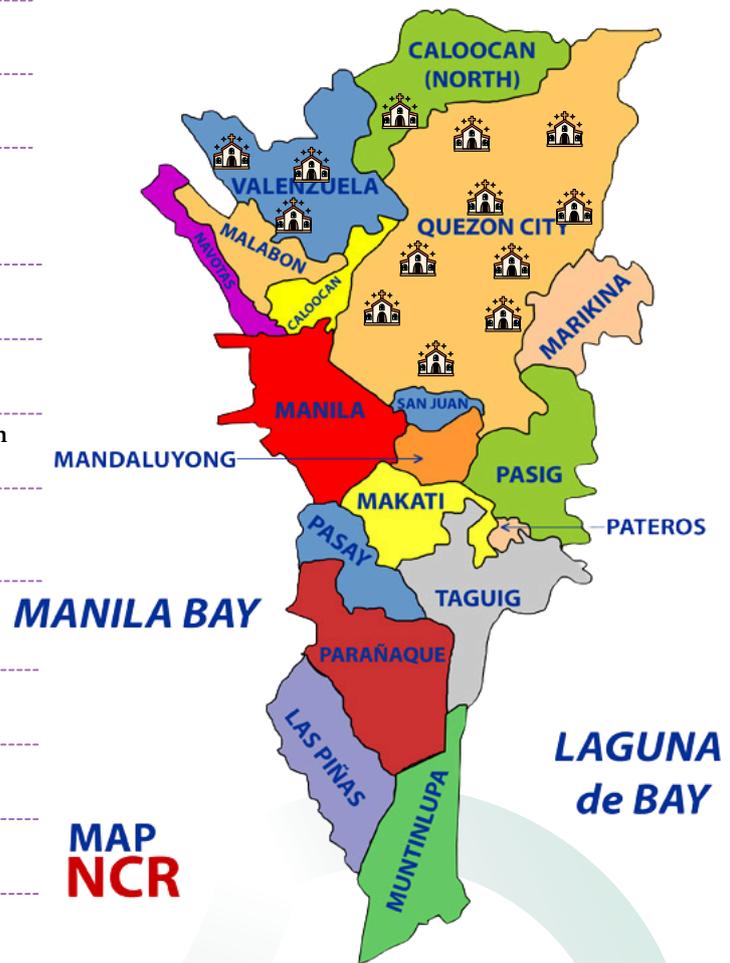
15. Sungbok Presbyterian Church  
(Montalban Rizal)

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16. Carriers of Hope Presbyterian Church  
(Bocae Bulacan)

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17. Liberty Presbyterian Church  
(Jose Del Monte, Bulacan)





# AMENDED STANDING RULES OF THE NATIONAL CAPITAL REGION- NORTH PRESBYTERY

English Version



# **AMENDED STANDING RULES OF THE NATIONAL CAPITAL REGION-NORTH PRESBYTERY**

of the General Assembly of the Presbyterian Church of the Philippines  
As ratified during 15th Stated Meeting, February 1, 2016

## **ARTICLE 1. NAME**

1. The name of this presbytery shall be: THE NATIONAL CAPITAL REGION PRESBYTERY-NORTH METRO (NCRP-NM).
2. All local churches under NCRP-NM and church-owned entities shall bear prominently the name: Presbyterian Church of the Philippines.

## **ARTICLE 2. PURPOSE**

This Standing Rules shall be complementary rules to the form of Government of the General Assembly of the Presbyterian Church of the Philippines and shall be used for the effective business transaction of NCRP-NM.

## **ARTICLE 3. JURISDICTION**

The ecclesiastical jurisdiction of the NCRP-NM covers the areas north of Metro-Manila namely: Quezon City, San Juan City, Manila, Camanava, Antipolo City, Bulacan province and uppermost portion of Rizal province.

## **ARTICLE 4. MEMBERSHIP**

### 1). COMPOSITION

- A. The members of the NCRP-NM shall be the ordained ministers and elders and foreign missionaries and missionary-pastors duly accepted and recognized by the Presbytery.
- B. The elders shall represent every local congregation of this Presbytery.
- C. A licentiate, a non-voting members, is a duly licensed pastor under supervision of an ordained minister in closest proximity to his area of ministry within the ecclesiastical jurisdiction of this Presbytery.

### 2). RIGHTS AND PRIVILEGES OF MEMBERS

- A. Every active member shall have the right and privilege to be commissioned as official delegate to GAPCP.
- B. Every member shall have the right to vote and to be voted upon onto any of the offices of this Presbytery.
- C. Every member shall have the right to full protection in any ecclesiastical, administrative, and judicial procedures.

### 3). DUTIES AND OBLIGATION

- A. Every member shall be present in all official meeting of this Presbytery.
- B. Every member shall have to update the Presbytery about his assigned ministry.
- C. Every member shall pay his monthly contribution.



## **ARTICLE 5. OF CANDIDATES FOR MINISTRY, LICENSURES, AND ORDINATION**

- 1). All candidates for ministry, licensure and ordination shall be under the care of the presbytery through assigned supervising minister designated by the presbytery.
- 2). Licentiates, candidates for licensure and ordination are required to attend all official meetings and are likewise encouraged to attend monthly pastors' fellowship.

## **ARTICLE 6. MEETINGS**

### **1). STATED MEETINGS:**

- Two stated meetings shall be held each year covering on the first MONDAY, at 9:00am in February and August.

### **2). EMERGENCY MEETING:**

- Emergency meeting may be held as deemed necessary as provided in the Book of Government X: 9. Ordinarily, examination of candidates for ministry, licensure or ordination shall not be handled in emergency meetings.

### **3). QUORUM:**

- The quorum for all meetings shall be three ministers and three elders having met at the time and place appointed and are competent to proceed for business.

### **4). DOCKET:**

- A proposed docket setting forth the order of business shall be prepared by the Recording Clerk for stated meetings. A docket shall be adopted by the Presbytery, by majority vote, and may be amended at any time by majority vote.

### **5). ATTENDANCE:**

- 5-1: Every member should consider it a solemn duty before God to attend every meeting of Presbytery, unless hindered by God's providence. If so hindered a written request for excuse must be delivered to the recording clerk prior to the call to order of the meeting. The excuses shall be received by Presbytery upon the presumption that the absence is truly unavoidable and within the boundaries of the ordination vows.
- If any member fail to request excuse, or is absent for a second consecutive time from a stated meeting of presbytery, the action would be considered deliberate neglect of avowed duty and obligation and therefore shall be subject to disciplinary action by the Presbytery through a special committee which will be task by the body for that sole purpose.
- 5-2: Members of Presbytery are expected to arrive on time and to attend all the proceedings of the entire season unless specifically excused ny Presbytery. Those who must leave for providentially unavoidable reasons will submit a written request for excuse to the Recording Clerk before the meeting is called to order, which will then be treated in the same manner as a request for absence.
- 5-3: Members of Presbytery engaged in pastoral work or any ministry not residing within the bounds of the Presbytery will be expected to report to each stated meeting concerning their location and activities. Ministers who are honorably retired or permanently disabled are exempt from the above requirements but are encouraged to attend.

### **6). PLACE OF MEETING:**

- Presbytery, at each stated meeting, may receive invitations from churches to host the coming two regular stated meetings (February and August). If at any particular meeting, an invitation for any of these next two regular meetings is not received/ accepted, the Recording Clerk and the Executive Committee shall undertake to secure such invitation(s). When a church designated to host a future meeting is later unable to do so, the Session shall notify the Recording Clerk and the Executive Committee shall immediately undertake to secure another invitation.



## ARTICLE 7. OFFICERS

### 1) MODERATOR:

- A moderator shall be elected from a list of nominees coming from active the Presbytery. He shall be elected by the simple majority of delegates present in the stated meeting of the presbytery. The moderator shall have the ability to carry out his function and exercise his authority as the presiding officer of the Presbytery who to convene, direct, and adjourn the meeting of the presbytery. He shall, in the duration of his tenure of office receive the sum of two thousand pesos (Php.2000.00) as monthly honorarium from the Presbytery.

### 2) VICE-MODERATOR:

- A vice- moderator shall be moderator-in-waiting. He shall be elected from a list of nominees from active members of the Presbytery. He must have been a member of the Presbytery for at least three (3) full years. He must possess the ability to preside over meetings in accordance with the PCP Standards and the general and /or special rules of order such as Robert Rules of Order.

### 3) RECORDING CLERK:

- The Presbytery shall elect a Recording Clerk whose duties, among those prescribed by the Book of Government XIX:4, shall be to record and keep the minutes of Presbytery and submit a copy of such documents to the General Assembly annually for review (Book of Government, Chapter 10, Section 8).

### 4) TREASURER OF PRESBYTERY:

- The Presbytery shall elect for a term of two years (with eligibility for re-election) a Treasurer, whose duties it shall be to receive funds sent to him by churches, other organizations or individuals, to distribute funds to Presbytery approved benevolences as designated by contributors and in the case of budgeted expenses, in accordance with the committee budgets or otherwise approved by Presbytery, and to make periodic reports to Presbytery. When funds received by the Treasurer are not designated for a special purpose, such funds are to remain available only for previously approved budgeted expenses of standing committees or for special purposes as may be designated by Presbytery. The Treasurer of Presbytery shall disburse funds for legitimate and reasonable purposes, which have been previously approved by Presbytery. All requests for reimbursements are to be authorized and submitted by the appropriate committee chairman to the Treasurer of Presbytery. Transportation allowance is to be based on a mileage allowance to be determined by the Presbytery. If, in the opinion of the Treasurer, any request for disbursement from Presbytery's funds does not appear to be either reasonable or in accordance with the committee budget or appears to be in conflict with Presbytery instructions, the Treasurer will refer the matter to the Executive Committee for further instructions. All monies intended by local churches to be forwarded to the General Assembly causes should be sent directly to the GAPCP and not through Presbytery. At the end of each fiscal year, the Treasurer shall send to each church in the Presbytery, a report indicating the amount contributed by each church in the Presbytery, a report indicating the amount contributed by each church, the total amount received by the Treasurer from all sources, and a statement indicating the disposition of such funds, during the year. All treasurers handling presbytery funds shall have their books audited annually by the auditor or an internal audit committee appointed by the Executive Committee. The internal audit committee shall be made up of members of our presbytery and/or of our churches. A copy of the committee's report shall be furnished to the Presbytery at the February meeting.



## 5) AUDITOR.

- The Presbytery shall elect an internal auditor. It shall be his duty to collect and analyze data to detect deficient controls, duplicated effort, extravagance, fraud, or non-compliance with rules, regulations, and management policies. It shall his duty to report to the Presbytery about irregular utilization of Presbytery funds, and recommend changes in operations and financial activities. It shall be the responsibility of the auditor to prepare detailed reports on audit findings.
- It shall the duty of the auditor to review data about presbytery income and expenditures. It shall be the duty of the auditor to analyze and verify financial reports and other records to facilitate financial planning. It shall be his to duty inspect cash on hand, notes receivable and payable, etc., to confirm records are accurate. It shall be the duty of the duly elected auditor to, upon examination, affix his signature in the Financial Report which shall be presented to the presbytery by the Treasurer.

## 6) TERMS OF OFFICE:

- The above officers shall usually be elected at August stated meetings. Those elected to these offices shall assume their duties immediately upon their election, and shall serve for a term of one (1) year respectively (Pursuant to Book of Government, Chapter XIX:3) except for the office of the treasurer (see Art 7:4) and until their successors are chosen. Vacancy in any of the offices may be filled at any meeting of the Presbytery. Upon expiration of tenure of office, each officer whenever he so desires but with the exception of the moderator may serve for another term by way of re-election.

## ARTICLE 8. COMMITTEES

Members for the Committees, with the exclusion of the Executive whose membership consist of the elected officers of Presbytery, shall be ministers and elders of churches of this Presbytery who are appointed at the February stated meeting for terms of two years. Those appointed to Committee memberships shall assume their functions immediately upon their appointment, and serve in their respective committees until successors are appointed. Every committee shall consist of not less than five members composed of ministers, elders and if possible missionaries so that as far as possible there will be equal representations from these.

Vacancies in any Committees may be filled at any meeting. After serving to the end of a class, no committee shall succeed himself until after a lapse of one year, unless he is filling an unexpired term, and he then shall be eligible for re-appointment.

The committees of Presbytery shall be: Executive, Church planting, Finance, Examination, Ministerial, Christian education, and Auxiliary.

### 1) Executive.

The Executive Committee shall consist of all the elected officers of Presbytery. Its primary duty is to execute and implement all matters entrusted by the body. It shall be responsible to the exercise of power and authority of presbytery as stated in PCP Book of Government, Chapter X, Section 7. It shall be, in addition to its duties, responsible to assist the Recording Clerk in the preparation of a docket for stated meetings and prepare all pertinent matters pertaining to the opening of the stated meeting of Presbytery. Committee chairmen or others wishing to present a special speaker or program at a stated meeting should consult with the Recording Clerk and the Moderator before arranging this, and these officers shall decide on the suitability, advisability, and timing—subject to the final approval of Executive Committee.

### 2) CHURCH PLANTING.

- The Church Planting Committee shall consist of active members of Presbytery not more than five (5) excluding the chair. The functions and duties of this committee shall be
  - A). To make programs and policies concerning church planting;
  - B). To monitor and supervise church planting project and missionary work regularly; and
  - C). To raise funds for church planting projects.

### 3) FINANCE.

- The Finance Committee shall consist of active members of Presbytery. It shall be the duty of this committee.
  - A). To formulate programs and policies;
  - B). To raise fund for the presbytery;
  - C). To appoint independent auditor; and
  - D). To monitor income and expenditures.

#### 4) EXAMINATION.

- The Examination Committee shall be responsible
  - A). To formulate programs and policies;
  - B). To examine candidates for ministry, licensure, and ordination; and
  - C). To secure all the necessary requirements based on the policy of the examination committee.

### **FORMS AND DOCUMENTS FOR MINISTERIAL, LICENSURE AND ORDINATION CANDIDATES**

#### **For MINISTERIAL CANDIDATE:**

1. 1 Copy of letter of request for examination.
2. 1 Copy of letter of recommendation from the Moderator of the Session/Supervisor.
3. 1 Copy of personal biodata.
4. One proof of graduation from latest school attended.

#### Examination and Lessons to take:

- Will take the exam in the Bible Knowledge.
- Will undergo lessons from the Examination Committee and be examined on Westminster Confession of Faith (Chapter 1-9).

#### **For LICENSURE:**

#### Documents to give:

1. 1 Copy of letter of request for examination.
2. 1 Copy of letter of recommendation from the Moderator of the Session/Supervisor.
3. 1 Copy of certificate of graduation from an evangelical Bible School Seminary.
4. 1 Copy of personal Biodata.
5. 1 Copy of a Sermon Manuscript.
6. Two years' experience of actual church ministry.
- 7.

#### Examination and lessons to take:

- Will take the exam in Theology, Presbyterian Worship.
- The examination committee shall hear actual sermon.
- Will undergo lessons from Examination Committee and be examined on:

1. Westminster Confession of Faith (Chapter 10-33).
2. The Standards of Government Discipline and Worship of the Presbyterian Church of the Philippines Part 1, The Directory of the Worship and Work in the Church Requirements for the Yearly of Certificate of License:



- Moderator / Session / Supervisor Letter of Recommendation.
- Presbytery Treasure's Certification and Recommendation on the Licentiate is 100% paid with his dues.
- Presbytery Clerk's Certification and Recommendation on the Licentiate's attendance in Stated Meetings.

**On the Failure and or inability to follow the above requirements the following shall apply:**

1. 1st Offense - The Candidate shall be warned and be given (1) month to comply.
2. 2nd Offense - The Candidate's Moderator shall be officially given notice and the candidate to comply at once.
3. 3rd Offense - The Candidate license shall not be renewed (License is stripped).
4. Should a former Licentiate desire to continue with the process of ordination, he shall start the process all over again as a Minister Candidate.

**For ORDINATION**

Documents to give:

1. 1 copy of letter of request for examination.
2. 1 copy of letter of recommendation from the Moderator of the session / supervisor.
3. 1 Photocopy of the certificate of licensure.
4. Exegetical paper on a specified text / passage of scripture (To be supplied by the Examination Committee.)
5. 1 copy of personal data.

Examination and Lessons to take:

- Will take the exam in Church (Presbyterian) History, Presbyterian Form of Government.
- Will undergo lessons from the Examination Committee and be examined on:
  1. The Standards of Government Discipline and Worship of the Presbyterian Church of the Philippines o Part II, The Form of Government o Part III, The Book of Discipline.

Procedural Notes:

- Both the letter of request for examination and the recommendation from the Moderator of the Session / Supervise must be mailed in advance (in suitable time) to the clerk of the Presbytery. They may also be sent through email (In advance) and the actual hard copies brought on the day of the examination.
- The clerk will then inform the chairman of the examination committee that such men have the intention to take the examinations. The examination Committee will then schedule the examination date and will corner a venue for the occasion.



#### 5) MINISTERIAL.

- The Ministerial Committee shall be responsible
  - A). To formulate programs and policies;
  - B). To raise fund for relief works; and
  - C). To promote the responsibilities and obligations of local churches to their pastors such as SSS, Philhealth, Pag-ibig, Sabbatical leave, educational scholarship, children's educational assistance, representation allowance, and other retirement benefits.

#### 6) CHRISTIAN EDUCATION.

- This committee is charged with promoting the educational ministry of the church on the presbytery level. Teacher training, workshops, methods and principles of Christian Education should be the work of the committee. It shall maintain close coordination with the Auxiliary Committee in matters pertaining to the planning, scheduling and conducting of any Presbytery-wide meetings, camps, and other activities related to the exercise of its functions.

#### 7) AUXILIARY.

- This committee shall be responsible to supervise and vitalize the organizations of youth, men, and women in the presbytery level; to initiate the conduct of and co-ordinate camps, seminars, retreats, and other similar activities; and to oversee appointment of leaders in camps, seminars, retreats, and other similar gatherings.

### **ARTICLE 9. EXPENSES OF PRESBYTERY**

- Necessary funds for the current expenses of the Presbytery shall be provided by the membership dues, the five percent (5%) of total income of all member-local churches, and solicitations.

### **ARTICLE 10. PROCEDURES IN THE CONDUCT OF THE PRESBYTERY MEETING**

- Section 1. The meeting of the presbytery shall be conducted according to the standing rules of the presbytery and to the adopted docket. The proper language of communication must be in combination of Tagalog and English (Taglish).
- Section 2. At least three ministers and three ordained elder [who were] commissioned by the local church, being met on the day and at the place appointed shall be quorum for the transaction.
- Section 3. The moderator shall be active in helping all matters brought and stated in adopted docket of the presbytery, to a responsible and expeditious conclusion. He may delegate his chair to the vice-moderator as the need may arise.
- Section 4. No delegate shall be allowed to speak on the floor unless acknowledge by the moderator.
- Section 5. Each delegate shall be limited to two speeches per motion. A delegate's first speech shall be limited to not more than five minutes and the second to not more than three minutes.
- Section 6. A delegate shall be allowed to deliver a privilege speech for not more than ten minutes for every motion seconded. Any delegate may make a rejoinder or rebuttal for not more than five minutes of each. The moderator shall determine the number of privilege speakers and inquirers and shall announce as to how many shall be allowed to speak and to query.
- Section 7. Nobody shall be allowed to participate in the floor deliberations unless otherwise recognized by the moderator. Anyone who speaks without the recognition of the moderator in more than two instances shall be last to speak for every deliberation.
- Section 8. No motion shall be deliberated without being seconded by another delegate.
- Section 9. A seconded motion or overture shall not be delayed to be approved unless there is united objection from more than two delegates. An objection from one delegate does not delay the decision unless that objection agrees with the PCP standards, standing rules and adopted docket.
- Section 10. A call to point of order shall be given priority provided it is supported with invocation of standing rules and adopted docket.



- Section 11. A motion or overture and any matter may be laid down on the table by the moderator.
- Section 12. If approved motion leads to judicial capacity, the body may be moved to suspend some of the above rules as may be deemed necessary, but must observe the judicial procedures of PCP.
- Section 13. Judicial procedures shall be written and kept confidentially. It shall not be read and published.
- Section 14. The reading and approval of recent minutes shall be approved before a closing worship service.
- Section 15. The postponement of the reading and approval of the minutes shall be accepted but must be sent by the recording clerk through mail or email for corrections subject to approval for the next stated meeting.

**ARTICLE 11. LEAVE OF ABSENCE**

- 1) Leave of absence from the Presbytery or permission to labor outside its bounds, when given by the Presbytery, shall be on a six-month basis, except that in the case of those who are going out of the country, this permission shall be granted for the duration of their absence or service.
- 2) Members on leave of absence, however, shall be expected to communicate with Presbytery at least once a year as set out in these standing rules.

**ARTICLE 12. RULES OF ORDER**

- 1) The rules contained in the current edition of Robert’s Rules of Order 2011 shall be the parliamentary authority governing the Presbytery in all cases to which they are applicable and in which they are not inconsistent with the Constitution of the Presbyterian Church of the Philippines, or any Standing Rules, which Presbytery may adopt.

**ARTICLE 13. SUSPENSION OF RULES**

- 1) The Standing Rules may be suspended upon motion, by affirmative vote of three-fourths of the representatives present and voting.

**ARTICLE 14. RECORDS AND FORMS OD DOCUMENTS UNDER THE OFFICE OF THE PRESBYTERY: PERSONAL RECORDS OF MINISTERS, ELDERS, AND ALL MEMBERS.**

Minister

Bio-data	Certificate of ordination
Birth Certificate	Death certificate
Baptismal certificate	Confirmation Certificate
Certificate of nullity of marriage	Marriage Certificates
Transcript of Records	Bible School diploma
Local Church Records	
Resolutions of Sessions and Board of Deacons	Annual Activities and Ministries
Annual budgets	
Presbytery Records	
Minutes of Meetings	Directory of Lay Leaders
Annual Activities and Budgets	Members’ Profiles
Annual Lists of Officers and Members	

**ARTICLE 15. AMENDMENTS**

Section 1. This Standing Rules or any provision thereof may be amended or repealed by a two-third (2/3) majority vote of the regular delegate members who are present at the stated meeting of this presbytery particularly on first Monday of February.

Section 2. The proposed amendment must be announced in writing and shall be disseminated or sent to every member by the executive committee for further study, at least one (1) month before the stated meeting.

Section 3. The executive committee after thorough and careful study of the proposed amendments shall report the result to the body for final approval.

Section 4. The decision shall not take effect until ratified by a two-third (2/3) vote in the subsequent stated meeting.

Section 5. These Standing Rules shall not be amended to the effect that the result is contradictory to the Constitution and By-laws of the Presbyterian Church of the Philippines.

**END OF STANDING RULES**





# AMENDED STANDING RULES OF THE NATIONAL CAPITAL REGION- NORTH PRESBYTERY

## Filipino Version



**MGA KASALUKUYANG PATAKARAN NG NATIONAL  
CAPITAL REGION PRESBYTERY -NORTH METRO(NCRP-  
NM)**

ng General Assembly ng Presbyterian Church of the Philippines-Napagtibay noong ika-15  
Takdang Pulong, Pebrero 1, 2016- Isinalin ni Rev. V.A. delas Armas -Komite ng  
Ehekutibo 2017-2018

**ARTIKULO 1. PANGALAN**

1) Ang pangalan ng presbiterong ito ay: ANG NATIONAL CAPITAL REGION PRESBYTERY-NORTH METRO (NCRP-NM).

2) Ang lahat ng lokal na iglesya sa ilalim ng NCRP-NM at mga entidad na pagmamay-ari ng iglesya ay dapat magpangalan sa pangalan: Presbyterian Church of the Philippines.

**ARTIKULO 2. LAYUNIN**

Ang Standing Rules ay magiging komplementaryong alituntunin sa anyo ng Pamahalaan ng General assembly of the Presbyterian Church of the Philippines at dapat gamitin para sa epektibong transaksyon ng tungkulin ng NCRP-NM.

**ARTIKULO 3. NASASAKLAW**

Sinasakop ng eklesyastikal na hurisdiksyon ng NCRP-NM ang mga lugar sa hilaga ng Metro Manila: Quezon City, San Juan City, Maynila, Camanava, Antipolo City, Marikina City, lalawigan ng Bulacan at pinakamataas na bahagi ng lalawigan ng Rizal.

**ARTIKULO 4. PAGKAKAANIB.**

**1) KABUUAN**

- a) Ang mga miyembro ng NCRP-NM ay ang mga ordained na ministro at matatanda, at mga banyagang misyonero at mga missionary-pastor na tinanggap at kinikilala ng Presbiteri.
- b) Ang (mga) nakatatanda ay kumakatawan sa bawat lokal na kongregasyon ng presbiterong ito.
- c) Ang isang licentiate, isang miyembrong hindi pwedeng bumoto, ay isang nararapat na pastor sa ilalim ng pangangasiwa ng isang ordenadong ministro na pinakamalapit sa kanyang lugar ng ministry sa loob ng eklesyastikal na hurisdiksyon ng Presbiterong ito.

**2) MGA KARAPATAN AT MGA PRIBILEHIYO NG MGA MIYEMBRO**

- a) Ang bawat aktibong miyembro ay may karapatan at pribilehiyo na maging komisyonado bilang opisyal na delegado sa GAPCP.
- b) Bawat miyembro ay may karapatang bumoto at maiboto sa alinman sa mga tanggapan ng presbiterong ito.
- c) Ang bawat miyembro ay may karapatan sa ganap na proteksyon sa anumang mga pamamaraan ng simbahan, administratibo, at panghukuman.
- d) Ang bawat miyembro ay may karapatan sa ganap na proteksyon sa anumang mga pamamaraan ng eklesiastiko, administratibo at panghukuman.

**3) MGA TUNGKULIN AT OBLIGASYON**

- a) Bawat miyembro ay naroroon sa lahat ng mga opisyal na pagpupulong ng presbiterong ito.
- b) Bawat miyembro ay dapat na mag-update sa presbitero tungkol sa kanyang nakatalagang ministry.
- c) Bawat miyembro ay dapat magbayad ng kanyang buwanang kontribusyon.



## **ARTIKULO 5. NG MGA KANDIDATO PARA SA MINISTRY, LISENSYA, AT ORDINASYON**

1) Ang lahat ng mga kandidato para sa ministryo, licensure at ordinasyon ay dapat nasa ilalim ng pangangalaga ng presbitero sa pamamagitan ng naatasang tagapangasiwa na itinalaga ng presbitero.

2) Ang mga lisensyado, ang mga kandidato para sa licensure at ordinasyon ay kinakailangang dumalo sa lahat ng mga opisyal na pagpupulong at hinihikayat ding dumalo sa buwanang pagsasama-sama ng mga pastor.

## **ARTIKULO 6. MGA PULONG**

### **1) MGA NAKATAKDANG PULONG:**

Dalawang nakasaad na pagpupulong ay gaganapin bawat taon na magsasagawa sa unang Lunes, sa 9:00 ng umaga sa buwan ng Pebrero at Agosto.

### **2) BIGLAANG PAGPUPULONG:**

Ang mga biglaang pagpupulong ay maaaring ganapin bilang itinuturing na kinakailangan gaya ng itinadhana sa Aklat ng Gobyerno X: 9. Karaniwan, ang pagsusuri ng mga kandidato para sa ministryo, licensure o ordinasyon ay hindi gagawin sa mga biglaang pagpupulong.

### **3) KORUM:**

Ang korum para sa lahat ng pagpupulong ay dapat na may tatlong ministro at tatlong elder na natutugunan sa oras at lugar na itinalaga at karapat-dapat na magpatuloy para sa tungkulin.

### **4) DOCKET:**

Ang isang ipinanukalang docket setting na ang pagkakasunod-sunod ng pulong ay dapat na inihanda ng Taga-Talang Kleriko para sa nakasaad na mga pagpupulong. Ang isang docket ay dapat na pinagtibay ng Presbitero, sa pamamagitan ng boto ng karamihan, at maaaring susugan sa anumang oras sa pamamagitan ng boto ng karamihan.

### **5) PAGDALO**

- a) Dapat isaalang-alang ng bawat miyembro na ito ay isang mataimtim na tungkulin sa harap ng Diyos na dumalo sa bawat pulong ng presbitero, maliban kung hinadlangan ng kalooban ng Diyos. Kung hinadlangan man, isang nakasulat na kahilingan para sa dahilan ang dapat maihatid sa Taga-Talang Kleriko bago ang takdang pulong. Ang mga paumanhin ay tatanggapin ng presbitero sa pagpapalagay na ang pagliban ay hindi maiiwasan at sa loob ng mga hangganan ng panata ng ordinasyon. Kung ang sinumang miyembro ay hindi humiling ng paumanhin, o wala sa ikalawang magkakasunod na oras mula sa nakasaad na pulong ng presbitero, ang pagkilos ay isasaalang-alang na sinadyang pagpapabaya ng sinumpaang tungkulin at obligasyon at sa gayon ay sasailalim sa aksyong pandisiplina ng Presbitero sa pamamagitan ng isang espesyal na komite na gagawin ng kapulungan para sa tanging layunin.
- b) Ang mga miyembro ng presbitero ay inaasahang dumating sa takdang oras at dumalo sa lahat ng mga paglilitis ng buong sesyon maliban na lamang kung payagan ng Presbytero.

Ang mga dapat umalis para sa mga hindi maiiwasan na dahilan ay magsumite sa Taga-Talang Kleriko ng isang nakasulat na kahilingan para sa paumanhin bago ang pulong ay tawagin na mag-atas, na kung saan ay ituturing sa parehong paraan bilang isang kahilingan para sa lumiban.

- c) Ang mga miyembro ng Presbitero na nakikibahagi sa pastoral na trabaho o anumang ministri na hindi naninirahan sa loob ng hangganan ng Presbitero ay inaasahang mag-ulat sa bawat nakatakdang pulong hinggil sa kanilang lokasyon at mga gawain. Ang mga ministro na marangal na nagretiro o may permanenteng kapansanan ay hindi na pinahihintulutan mula sa mga kinakailangan sa itaas, ngunit hinihikayat na dumalo.



## 6) LUGAR NG PAGPUPULONG:

- Ang Presbitero, sa bawat nakatalang pulong, ay maaaring tumanggap ng mga paanyaya mula sa mga simbahan para maging punong-abala sa darating na dalawang regular na nakatalang pulong (Pebrero at Agosto). Kung sa anumang partikular na pagpupulong, ang isang paanyaya para sa alinman sa mga susunod na dalawang regular na pagpupulong ay hindi natanggap / tinanggap, ang Taga-talang Kleriko at ang Komite ng Ehekutibo ay magsasagawa upang masiguro ang ganoon paanyaya. Kapag ang isang iglesya na itinalaga upang maging punong abala ng isang pulong sa hinaharap ay hindi makagagawa nito, ang Sesyon ay dapat magpa-abiso sa Taga-talang Kleriko at ang Komite ng Ehekutibo ay dapat agad na magsagawa upang makakuha ng isa pang paanyaya.

## ARTIKULO 7. MGA OPISYAL

### 1) MODERADOR:

- Ang isang moderador ay dapat ihalal mula sa isang listahan ng mga nominado mula sa aktibong Presbitero. Siya ay pipiliin sa pamamagitan ng simpleng karamihan ng mga delegado na naroroon sa nakasaad na pulong ng presbitero. Ang moderador ay may kakayahang isakatuparan ang kanyang tungkulin at ipatupad ang kanyang awtoridad bilang namumunong opisyal ng Presbiterong magtipun-tipon, idirekta, at itigil ang pulong ng presbitero. Dapat siya, sa tagal ng kanyang panunungkulan sa opisina ay makatanggap ng halagang dalawang libong piso (Php.2000.00) bilang buwanang parangal mula sa Presbitero.

### 2) BISE-MODERADOR:

- Ang Bise-Moderador ay dapat na Antabay-na-Moderador. Siya ay pipiliin mula sa isang listahan ng mga nominado mula sa mga aktibong miyembro ng Presbitero. Siya ay dapat na isang miyembro ng Presbitero na hindi bababa sa tatlong (3) buong taon. Dapat siyang magkaroon ng kakayahang mangulo sa mga pagpupulong alinsunod sa Mga Pamantayan ng PCP at sa pangkalahatan at / o mga espesyal na alituntunin ng kaayusan gaya ng Robert Rules of Order

### 3) TAGA-TALANG KLERIKO:

- Ang Presbitero ay dapat na pumili ng Taga-talang Kleriko na ang mga tungkulin, kabilang sa mga iniatas ng Book of Government XIX: 4, ay dapat mag-tala at panatilihin ang mga minuto ng Presbitero at magsumite ng isang kopya ng mga dokumentong iyon sa General Assembly taun-taon para sa pagrepaso (AKLAT NG PAMAHALAN, Kabanata 10, Seksiyon 8).

### 4) TESORERO NG PRESBITERO:

- Ang Presbitero ay dapat humirang ng isang termino na dalawang taon (na karapat-dapat para sa muling halalan) ng isang Tesorero, na ang mga tungkulin nito ay upang tumanggap ng mga pondo na ipinadala sa kanya ng mga simbahan, iba pang mga organisasyon o indibidwal, upang ipamahagi ang mga pondo sa Inaprubahan ng Presbitero ang mga benevolence na itinutukoy ng mga kontribyutor at sa kaso ng mga gastusin sa badyet, alinsunod sa mga badyet ng komite o kung hindiman ay inaprubahan ng Presbitero, at gumawa ng mga pana-panahong mga ulat sa Presbitero.
- Kapag ang mga pondo na natanggap ng Tesorero ay hindi itinalaga para sa isangespesyal na layunin, ang mga naturang pondo ay mananatiling magagamit lamang para sa dating naaprubahang mga gastos sa badyet ng mga nakatayong komite o para sa mga espesyal na layunin na maaaring itinalaga ng Presbitero. Ang Tesorero ng Presbitero ay magbabayad ng mga pondo para sa mga lehitimo at makatwirang mga layunin, na dati na inaprubahan ng Presbitero. Ang lahat ng mga kahilingan para sa mga pagbabayad ay awtorisado at isinumite ng naaangkop na tserman ng komite sa Tesorero ng Presbitero.

- Ang lahat ng mga kahilingan para sa mga pagbabayad ay awtorisado at isinumite ng naaangkop na tserman ng komite sa Tesorero ng Presbitero. Ang allowance sa transportasyon ay batay sa isang allowance sa mileage upang matukoy ng Presbitero. Kung, sa opinyon ng Tesorero, ang anumang kahilingan para sa pagbayad mula sa mga pondo ng Presbitero ay hindi lilitaw na makatwiran o alinsunod sa badyet ng komite o lumilitaw na salungat sa mga tagubilin ng Presbitero, sasabihin ng Tesorero ang bagay na ito sa Komite ng Ehekutibo para sa karagdagang mga tagubilin. Ang lahat ng mga perang inilaan ng mga lokal na simbahan na ipapasa sa mga sanhi ng General Assembly ay dapat na direktang maipadala sa GAPCP at hindi sa pamamagitan ng Presbitero. Sa katapusan ng bawat taon ng pananalapi, ang Tesorero ay dapat magpadala sa bawat simbahan ng Presbitero, isang ulat na nagpapahiwatig ng halaga na iniambag ng bawat simbahan sa Presbitero, isang ulat na nagpapahiwatig ng halaga na inambag ng bawat simbahan, ang kabuuang halaga na natanggap ng Tesorero mula sa lahat ng mga pinagkukunan, at isang pahayag nanagpapahiwatig ng pagbibigay ng mga naturang pondo, sa panahon ng taon. Ang lahat ng mga Tesorero sa paghawak ng mga pondo ng presbitero ay dapat na iawdit ang kanilang mga libro taun-taon sa pamamagitan ng awditor o isang panloob na komite ng awdit na itinalaga ng Komite ng Ehekutibo. Ang panloob na komite ng awdit ay bubuuin ng mga miyembro ng ating presbitero at / o ng ating mga simbahan. Ang isang kopya ng ulat ng komite ay dapat ibigay sa Presbitero sa pulong ng Pebrero.

#### 5) AWDITOR.

- Ang Presbitero ay dapat pumili ng isang panloob na taga-suri. Tungkulin na kolektahin at pag-aralan ang datos upang makita ang mga kakulangan ng kontrol, dobleng pagsisikap, pagmamalabis, pandaraya, o hindi pagsunod sa mga patakaran, regulasyon, at mga patakaran sa pamamahala. Dapat ang kanyang tungkulin na mag-ulat sa Presbitero tungkol sa hindi regular na paggamit ng mga pondo ng Presbitero, at magrekomenda ng mga pagbabago sa mga operasyon at mga aktibidad sa pananalapi. Dapat ang responsibilidad ng Tagasuri na maghanda ng mga detalyadong ulat sa mga napag-alaman ng awdit. Dapat tungkulin ng tagasuri na suriin ang mga datos tungkol sa kita at gastusin ng presbitero. Tungkulin ng taga-suri na pag-aralan at beripikahin ang mga ulat sa pananalapi at iba pang mga rekord upang mapadali ang pagpapalano sa pananalapi. Magiging tungkulin niya na suriin ang cash sa kamay, mga tala na maaaring tanggapin at babayaran, atbp, upang kumpirmahin na ang mga tala ay tumpak. Ito ang magiging tungkulin ng nararapat na inihahalal na tagasubaybay, sa pagsusuri, ilagay ang kanyang pirma sa Financial Report na ihaharap sa presbitero ng Tesorero.

#### 6) MGA TUNTUNIN NG TANGGAPAN:

- Ang mga opisyal sa itaas ay karaniwang ihahalal sa pulong ng Agosto. Ang mga nahalal sa mga tanggapanang ito ay gaganap agad ng kanilang mga tungkulin, at dapat maglingkod para sa isang termino ng isang (1) taon ayon sa pagkakabanggit (alinsunod sa Aklat ng Gobyerno, Kabanata XIX: 3) maliban sa tanggapan ng Ingat Yaman (Treasurer) (Art 7:4) at hanggang sa piliin ang kanilang mga kahalili. Ang bakante sa alinman sa mga tanggapan ay maaaring mapunan sa anumang pulong ng Presbitero. Sa pagtatapos ng panunungkulan ng opisina, ang bawat opisyal sa tuwing nais niya ngunit maliban sa moderador ay maaaring maglingkod para sa ibang termino sa pamamagitan ng muling halalan.



## ARTIKULO 8. MGA KOMITE

- Ang mga miyembro ng mga Komite, kasama ang pagbubukod ng Komite ng Ehekutibo na ang pagiging kasapi ay binubuo ng mga inihalal na opisyal ng Presbitero, ay mgaministro at matatanda ng mga simbahan ng Presbiterong ito na hinirang noong PEBRERO na nakatakdang komite para sa mga tuntunin ng dalawang taon. Ang mga itinalagang Kasapi ng Komite ay gaganap agad ng kanilang mga tungkulin sa kanilang appointment, at maglingkod sa kani-kanilang mga komite hanggang ang mga kahalili ay italaga. Ang bawat komite ay dapat binubuo ng hindi kukulangin sa limang miyembro na binubuo ng mga ministro, matatanda at kung posible na mga misyonero upang sa abot ng makakaya ay magkakaroon ng pantay na representasyon mula sa mga ito. Ang mga bakante sa anumang mga Komite ay maaaring punuan sa anumang pagpupulong. Pagkatapos ng paglilingkod hanggang sa katapusan ng isang uri ng komite, walang komiteng magpapatuloy sa kanyang sarili hanggang matapos ang paglipas ng isang taon, maliban kung tinatapos niya ang isang hindi pa natapos na termino, at siya ay magiging karapat-dapat para sa muling pagtalaga. Ang mga komite ng Presbitero ay ang: Ehekutibo, Church Planting, Pananalapi, Examination, Ministerial, Kristiyanong Edukasyon, at Auxiliary.

### 1) EHEKUTIBO.

- Ang Komite ng Ehekutibo ay dapat binubuo ng lahat ng mga inihalal na opisyal ng Presbitero. Ang pangunahing tungkulin nito ay ang pagpapatupad at pagsasagawa ng lahat ng bagay na ipinagkatiwala ng presbitero. Ito ay magiging responsable sa pagsasagawa ng kapangyarihan at awtoridad ng presbitero na nakasaad sa PCP Book of Government, Kabanata X, Seksyon 7. Dapat ito, bilang karagdagan sa mga tungkulin nito, na responsable upang tulungan ang Taga-Talang Kleriko sa paghahanda ng isang docket para sa nakasaad ng mga pulong at maghanda ng lahat ng kaugnay na mga bagay na may kaugnayan sa pagbubukas ng nakasaad na pulong ng Presbitero. Ang mga pinuno ng komite o iba pa na nagnanais na magpakita ng isang espesyal na tagapagsalita o programa sa isang nakasaad na pulong ay dapat kumonsulta sa Taga-Talang Kleriko at Moderador bago mag-aayos nito, at ang mga opisyal na ito ay dapat magpasya sa pagiging angkop, pagpapayo, at tiyempo-napapailalim sa huling pag-apruba ng Komite ng Ehekutibo.

### 2) CHURCH PLANTING.

- Ang Komite sa Planting ng Iglesia ay dapat binubuo ng mga aktibong miyembro ng Presbitero na hindi hihigit sa limang (5) hindi kasama ang tserman. Ang mga gawain at tungkulin ng komite na ito ay dapat
  - a. Upang gumawa ng mga programa at patakaran tungkol sa pagtatanim ng simbahan;
  - b. upang masubaybayan at mapangasiwaan ang regular na proyekto sa pagtatanim ng simbahan at gawaing misyonero; at
  - k. upang taasan ang mga pondo para sa mga proyekto ng pagtatanim ng simbahan.

### 3) PANANALAPI.

- Ang Komite ng Pananalapi ay dapat binubuo ng mga aktibong miyembro ng Presbitero. Ito ang magiging tungkulin ng komite na ito
  - a. upang bumalankas ng mga programa at patakaran;
  - b. upang taasan ang pondo para sa presbitero;
  - c. upang humirang ng independiyenteng tagasuri; at
  - d. upang subaybayan ang kita at paggasta.



#### 4) EXAMINATION.

- Ang Komite ng Examination ay magiging responsible
  - a. upang bumalangkas ng mga programa at patakaran;
  - b. upang suriin ang mga kandidato para sa ministerial, licensure, at ordinasyon; at
  - c. upang ma-secure ang lahat ng kinakailangan batay sa patakaran ng komite ng eksaminasyon.

#### 5) MINISTERIAL.

- Ang Komite ng Ministerial ay magiging responsible
  - a. upang bumalangkas ng mga programa at patakaran;
  - b. upang itaas ang pondo para sa mga gawaing pantulong; at
  - c. upang itaguyod ang mga responsibilidad at obligasyon ng mga lokal na simbahan sa kanilang mga pastor gaya ng SSS, Philhealth, Pag-ibig, Pang-araw-araw na paglilibang, edukasyon scholarship, tulong sa edukasyon ng mga bata, allowance ng representasyon, at iba pang benepisyo sa pagreretiro.

#### 6) CHRISTIAN EDUCATION.

- Ang komite na ito ay nakatalaga sa pagtataguyod ng pang-edukasyon na ministri ng iglesya sa antas ng presbitero. Ang pagsasanay sa guro, mga workshop, pamamaraan at prinsipyo ng Christian Education ay dapat na gawain ng komite. Ito ay dapat manatiling malapit sa koordinasyon ng Komite ng Auxiliary sa mga bagay na nauukol sa pagpapalano, pag-iiskedyul at pagsasagawa ng anumang mga pagpupulong, kamp, at iba pang mga aktibidad na may kaugnayan sa paggamit ng mga tungkulin nito.

#### 7) AUXILIARY.

- Responsable ang komite na ito na mangasiwa at mapasigla ang mga organisasyon ng mga kabataan, kalalakihan, at kababaihan sa antas ng presbitero; upang simulan ang gawain at ikoordinate ang mga kamp, seminar, retreats, at iba pang katulad na mga gawain; at upang mamahala sa pagtatalaga ng mga lider sa mga kamp, seminar, retreat, at iba pang magkakatulad na pagtitipon.

### ARTIKULO 9. MGA GASTUSIN NG PRESBITERO

- Ang mga kinakailangang pondo para sa mga kasalukuyang gastos ng Presbitero ay ipagkakaloob ng mga dues ng mga miyembro, ang limang porsiyento (5%) ng kabuuang kita ng lahat ng mga iglesyang lokal na miyembro, at mga solisitasyon.

### ARTIKULO 10. MGA PAMAMARAAN SA PANGANGASIWA NG PULONG NG PRESBITERO

Seksyon 1. Ang pulong ng presbitero ay dapat isagawa ayon sa standing rules ng presbitero at sa pinagtibay na docket. Ang tamang wika ng komunikasyon ay dapat na kumbinasyon ng Tagalog at Ingles (Taglish).

Seksyon 2. Hindi bababa sa tatlong mga ministro at tatlong ordained na matatandang kinomisyon ng lokal na simbahan, na nakikita sa araw at sa lugar na itinalaga ay magiging korum para sa transaksyon.



Seksyon 3. Ang moderador ay magiging aktibo sa pagtulong sa lahat ng mga bagay na dinala at ipinahayag sa pinagtibay na docket ng presbitero, sa isang responsable at mabilis na konklusyon. Maaaring italaga niya ang kanyang upuan sa bise-moderador na sakaling mangyari ang pangangailangan.

Seksyon 4. Walang delegadong pinahihintulatang magsalita sa pulong maliban kilalanin ng moderador.

Seksyon 5. Ang bawat delegado ay dapat limitahan sa dalawang talumpati bawat mosyon. Ang unang talumpati ng delegado ay dapat limitado sa hindi hihigit sa limang minuto at ang pangalawa sa hindi hihigit sa tatlong minuto.

Seksyon 6. Ang isang delegado ay pinahihintulatang maghatid ng isang pribilehiyo ng pagtatalumpati sa hindi hihigit sa sampung minuto para sa bawat mosyon. Sinumang delegado ay maaaring gumawa ng isang pagsamo o pagtangi sa hindi hihigit sa limang minuto ang bawat isa. Dapat matukoy ng moderador ang bilang ng mga tagapagsalita at mga nagpapanggap na pribilehiyo at dapat ipahayag kung gaano karaming dapat pahintulutan na magsalita at magtanong.

Seksyon 7. Walang sinuman ang papayagang makilahok sa mga deliberasyon sa pulong maliban kilalanin ng moderador. Sinuman na nagsasalita nang walang pagkilala ng moderador sa higit sa dalawang pagkakataon ay siyang huling magsalita.

Seksyon 8. Walang mosyon nang hindi pinapangalawahan ng isa pang delegado.

Seksyon 9. Ang pinangalawahang mosyon o mungkahi ay hindi dapat naantalang aprubahan maliban kung may nagkakaisang pagtutol mula sa higit sa dalawang delegado. Ang isang pagtutol mula sa isang delegado ay hindi napapagpaliban ang desisyon maliban kung ang pagtutol ay sumasang-ayon sa mga pamantayan ng PCP, Standing Rules at pinagtibay na docket.

Seksyon 10. Ang panawagan sa punto ng kaayusan ay dapat bigyan ng priyoridad kung ito ay sinusuportahan ng pagsang-ayon sa Standing Rules at pinagtibay na docket.

Seksyon 11. Ang isang mosyon o mungkahi at anumang bagay ay maaaring ilagay sa talahanayan ng moderator.

Seksyon 12. Kung ang aprubadong mosyon ay humahantong sa kapasidad panghukuman, ang presbitero ay maaaring magbago para suspindihin ang ilan sa mga tuntunin sa itaas na maaaring itinuring na kinakailangan, ngunit dapat na sundin ang mga pamamaraan panghukuman ng PCP.

Seksyon 13. Ang mga pamamaraan ng panghukuman ay dapat isulat at manatiling lihim. Hindi ito babasahin at mailathala.

Seksyon 14. Ang pagbasa at pag-apruba ng mga kamakailang minuto ng pulong ay dapat maaprubahan bago magtapos ang huling pagsamba.

Seksyon 15. Ang pagpapaliban ng pagbasa at pag-apruba ng mga minuto ay dapat tanggapin ngunit dapat na ipadala ng Taga-talang Kleriko sa pamamagitan ng koreo o email para sa mga pagwawasto na napapailalim sa pag-apruba para sa susunod na nakatalang pulong.



## **ARTIKULO 11. PAGPAPAALAM NG PAGLIBAN**

- 1) Ang pagpapaalam ng pagliban mula sa Presbitero o pahintulot na magtrabaho sa labas ng mga hanggahan, kapag binigyan ng Presbitero, ay dapat na nasa anim na buwan na batayan, maliban sa kaso ng mga lumalabas ng bansa, ang pahintulot na ito ay dapat ipinagkaloob para sa tagal ng kanilang pagliban o serbisyo.
- 2) Gayunpaman, ang mga miyembro na nagpaalam ng pagliban ay inaasahang makikipag-usap sa Presbitero hindi bababa sa isang beses sa isang taon na itinakda sa mga tuntuning ito.

## **ARTIKULO 12. MGA ALITUNTUNIN NG KAAYUSAN**

- 1) Ang mga alituntunin na nasa kasalukuyang edisyon ng Robert's Rules of Order 2011 ay ang parlyamentaryong awtoridad na namamahala sa Presbitero sa lahat ng mga kaso na kung saan sila ay naaangkop at kung saan sila ay hindi naaayon sa Saligang-Batas ng Presbyterian Church of the Philippines, o anumang Standing Rules, namaaaring gamitin ng Presbitero.

## **ARTIKULO 13. PAGBIMBIN NG MGA ALITUNTUNIN**

- 1) Maaaring masuspinde ang Standing Rules sa pamamagitan ng mosyon, sa pamamagitan ng positibong boto ng tatlong-ikaapat na bahagi ng mga kinatawan nagpapakita at bumoboto.

## **ARTIKULO 14. MGA TALAAN AT PORMAS NG MGA DOKUMENTO SA ILALIM NG TANGGAPAN NG PRESBITERO: PERSONAL NA MGA REKORD NG MINISTRO, MGA ELDER, AT LAHAT NG MIYEMBRO**

Ministro

Bio-data

Sertipiko of Ordination

Sertipiko ng Pagkamatay

Sertipiko ng Kapanganakan

Sertipiko ng Bawtismo

Sertipiko ng Kompirmasyon

Sertipiko ng Pagkawalang-bisa ng Kasal

Sertipiko ng Kasal

Transcript of Records

Bible School diploma

Mga Talaan ng Lokal na Simbahan

Mga Resolusyon ng mga Session at Lupon ng Taunang Mga Aktibidad at Ministri

Mga Deacon

Taunang mga badyet

Mga Rekord ng Presbitero

Mga Minuto ng Mga Pulong Direktoryo ng mga Lay Leader

Taunang Mga Aktibidad at Mga Badyet Mga Profile ng Miyembro

Taunang Mga Listahan ng Mga Opisyal at Mga Miyembro



## ARTIKULO 15. MGA SUSOG

### Seksyon 1.

- Ang Standing Rules o anumang probisyon nito ay maaaring susugan o ipawalang-bisa ng isang 2/3 na boto ng karamihan ng mga regular na miyembro ng delegado na naroroon sa nakasaad na pulong ng presbiterong ito lalo na sa unang Lunes ng Pebrero.

### Seksyon 2.

Ang ipinanukalang susog ay dapat na ihayag sa pamamagitan ng sulat at dapat ipalaganap o ipadala sa bawat miyembro ng komite ng Ehekutibo para sa karagdagang pag-aaral, hindi bababa sa isang (1) buwan bago ang nakatalang pulong.

### Seksyon 3.

Ang ehekutibong komite pagkatapos ng masusing at maingat na pag-aaral ng mga iminungkahing susog ay dapat mag-ulat ng resulta sa presbitero para sa huling pag-apruba.

### Seksyon 4.

Ang desisyon ay hindi magkakabisa hanggang sa mapagtibay ng isang boto ng dalawang-ikatlo (2/3) sa kasunod na nakatalang pulong.

### Seksyon 5.

Ang Standing Rules na ito ay hindi dapat susugan sa epekto na ang resulta ay kasalungat sa Konstitusyon at Batas ng Simbahang Presbytero ng Pilipinas.





# Attachment Files:



## NATIONAL CAPITAL REGION PRESBYTERY - NORTH METRO

August 4, 2025 (34th Stated Meeting Financial Report)

Previous Balance : P 43,390.50

No.	CHURCHES	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	TOTAL
1	Blessed Swan Presbyterian Church	P 3,510.00	P 4,363.00	P 3,440.00	P 3,628.00				P 14,941.00
2	Blessed Harvest Presbyterian Church	P 1,000.00	P 500.00	P 500.00	P 500.00	P 500.00	P 500.00		P 3,500.00
4	Camers of Hope Presbyterian Church								P -
5	Christian Hope Presbyterian Church								P -
6	Christian City Presbyterian Church								P -
7	Covenant Presbyterian Church	1962.50	P 2,510.35	P 2,069.00	P 1,918.00	P 1,390.00	P 1,000.00		P 8,887.35
8	Eunjwa Victory Presbyterian Church	P 1,155.00	P 1,978.00	P 1,175.00	P 1,477.00	P 1,892.00	P 1,249.50		P 8,926.50
10	Glory To God Presbyterian Church								P -
12	Inchang Shepered Presbyterian Church								P -
13	Jesus Cares Presbyterian Church	P 1,800.00	P 1,100.00	P 920.00	P 1,210.00	P 1,211.00	P 1,108.00		P 7,149.00
15	Jesus is The Lord of Life Presbyterian Church	P 1,465.00	P 928.00	P 550.00	P 812.00	P 1,075.00	P 1,022.00		P 5,852.00
16	Jesus Loves Presbyterian Church	P 500.00	P 500.00	P 500.00	P 500.00	P 500.00	P 500.00		P 3,000.00
17	Liberty Presbyterian Church	P 1,000.00	P 1,000.00	P 1,000.00	P 1,000.00				P 4,000.00
18	Light of The World Presbyterian Church	P 1,766.00	P 1,333.00	P 1,114.00	P 1,095.00				P 5,308.00
20	Maysan Presbyterian Church	P 500.00	P 500.00	P 500.00	P 500.00	P 500.00			P 2,500.00
21	Montalban Banglim Presbyterian Mission Center	P 1,000.00	P 1,000.00	P 1,000.00	P 1,000.00	P 500.00	P 500.00		P 5,000.00
22	Sungbok Presbyterian Church	P 425.00	P 265.00	P 164.00	P 255.00	P 308.00	P 309.00		P 1,726.00
24	Pilgrims Presbyterian Church	P 1,000.00							P 1,000.00
25	Registration 33th Stated meeting	P 2,000.00							P 2,000.00
26	Rev. Son missionary contribution	P 3,000.00							P 3,000.00
27	June 12 Registration	P 9,500.00							P 9,500.00
28	Donation for Rev. Dangan	P 6,800.00							P 6,800.00
29	Donation from Rev. Manago for office repair	P 11,000.00							P 11,000.00
<b>TOTAL</b>		<b>P 47,221.00</b>	<b>P 15,977.35</b>	<b>P 12,932.00</b>	<b>P 13,895.00</b>	<b>P 7,876.00</b>	<b>P 6,188.50</b>	<b>P -</b>	<b>P 104,089.85</b>

No.	EXPENSES	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	TOTAL
1	Moderator Allowance	P 2,000.00	P 2,000.00	P 2,000.00	P 2,000.00	P 2,000.00	P 2,000.00		P 12,000.00
2	PTSM	P 2,000.00	P 4,363.00	P 3,440.00					P 9,803.00
3	Auxiliary				P 5,000.00				P 5,000.00
4	Ministerial								P -
5	Examination Committee								P -
6	Church Planting Committee		P 2,000.00			P 2,000.00			P 4,000.00
7	Tarpaulin, Docket, printing etc 33th stated meeting	P 4,797.00							P 4,797.00
8	CPC 33th Stated meeting Expenses/foods etc	P 11,400.00							P 11,400.00
9	Monthly Fellowship	P 1,962.50	P 2,510.35	P 500.00					P 4,972.85
10	G.A Contribution	P 7,500.00							P 7,500.00
11	c/o Rev. Mendoza	P 5,000.00							P 5,000.00
12	Vice Moderator Allowance	P 1,000.00		P 1,000.00		P 1,000.00			P 3,000.00
13	Treasurer Allowance	P 1,500.00		P 1,000.00		P 1,000.00			P 3,500.00
14	Clerk Allowance	P 1,500.00				P 1,000.00			P 2,500.00
15	Auditor Allowance	P 1,500.00		P 1,000.00		P 1,000.00			P 3,500.00
16	June 12(Expenses) foods,snacks,coffee,utensils	P 6,082.00							P 6,082.00
17	G.A Anniv. LG for Speaker(Rev. Gloria)	P 5,000.00							P 5,000.00
18	G.A Anniv.place rent (Childrens Mission)	P 5,000.00							P 5,000.00
19	c/o Rev. Dangan hospitalization	P 6,800.00							P 6,800.00
20	NCR NM office renovation	P 6,000.00							P 6,000.00
<b>TOTAL</b>		<b>P 69,041.50</b>	<b>P 10,873.35</b>	<b>P 8,940.00</b>	<b>P 7,000.00</b>	<b>P 8,000.00</b>	<b>P 2,000.00</b>	<b>P -</b>	<b>P 105,854.85</b>

INCOME	P 104,089.85
EXPENSES	P 105,854.85
	<b>P -1,765.00</b>

PREVIOUS BALANCE	P 43,390.50
	P -1,765.00
	<b>P 41,625.50</b>

Prepared by:  
  
 REV. JULITO H. VENUS  
 Treasurer

Checked by:  
 REV. ROGER SAMSONA  
 Auditor

REV. RODOLFO MESSIANO  
 Moderator





# Attachment Files:

**SOLI DEO GLORIA**

**NATIONAL CAPITAL REGION PRESBYTERY NORTH METRO**  
OF THE PRESBYTERIAN CHURCH OF THE PHILIPPINES

Committee Report Form

Name of Committee: \_\_\_\_\_ Signed by: \_\_\_\_\_

Members: \_\_\_\_\_

5000  
Rev. Park  
G.A. Missionary Contribution:  
Presbytery Contribution: 500  
Expenses:  
Pocket & Tarpaulin 3,600  
Banana 300 + 85  
Coffee & snacks - 2,497  
L.G - 500 volunteers  
E-plane/Electric 1,000  
L.G  
Food - 7,050 (2,000)  
EXCOM 8,000

Projects and Activities Accomplished: \_\_\_\_\_

Future Projects and Activities: \_\_\_\_\_

Stated Meeting# \_\_\_\_\_ Date: \_\_\_\_\_ Report# \_\_\_\_\_

Action: \_\_\_\_\_

Comments: \_\_\_\_\_

Moderator: Rev. Rodolfo Mejano 0916 622 8623  
V. Moderator: Rev. Roberto Fabia 0923 528 1416  
Treasurer: Bro. Julio Venus 0916 214 5292  
Recording Clerk: Elder Joel Fetalco 0617 891 3154  
Auditor: Rev. Roger Samsona 0915 148 4233

**NATIONAL CAPITAL REGION PRESBYTERY-NORTH METRO**  
DATE: August 4, 2024 Monday  
VENT: 34th Stated Meeting  
RE: Attendance Sheet

MEMBERS	SIGNATURE	MEMBERSHIP Fee	REGISTRATION Fee	CELLPHONE No.	EMAIL ADDRESS
1. Rev. Azarcon, Jester	[Signature]	500	100		
2. Rev. Casares, Daniel S.	[Signature]	500	100		
3. Rev. Casares, Cyne	[Signature]	500	100		
4. Rev. Eagan, Nelson	[Signature]	500	100		
5. Rev. Ecleo, Arnel, Virginia	[Signature]				
6. Rev. Encarnacion, Francis M.	[Signature]				
7. Rev. Fabia, Roberto G.	[Signature]				
8. Rev. Manago Jr. Juan M.	[Signature]				
9. Rev. Magana, Rodolfo	[Signature]				
10. Rev. Balala Jr. Teodoro	[Signature]				
11. Rev. Sab-Sab	[Signature]				
12. Rev. Samsona, Roger	[Signature]				
13. Rev. Venus, Julio	[Signature]				
14. Rev. Venus, Rubenido	[Signature]				
15. Rev. Zagal, Luvimin	[Signature]				
16. Rev. De Jesus, Dan	[Signature]	500	100		parmayas2@gmail.com
17. Rev. Velasco, Arnel	[Signature]	500	100		
18. Rev. Velasco, Arnel	[Signature]	500	100		
19. Rev. Jung, Kim Park	[Signature]	600	100		kepiyou11@gmail.com
20. Rev. Son, Paul	[Signature]				
21. Rev. Chung, Kyoung	[Signature]				
22. Rev. Woo Young	[Signature]				
23. Rev. Young Won Do	[Signature]				
24. Rev. Joseph Oh	[Signature]				
25. Rev. Joseph Oh	[Signature]				
26. Rev. Joseph Oh	[Signature]				
27. Rev. Joseph Oh	[Signature]				
28. Rev. Joseph Oh	[Signature]				
29. Rev. Joseph Oh	[Signature]				
30. Rev. Joseph Oh	[Signature]				
31. Rev. Joseph Oh	[Signature]				
32. Rev. Joseph Oh	[Signature]				
33. Rev. Joseph Oh	[Signature]				
34. Rev. Joseph Oh	[Signature]				
35. Rev. Joseph Oh	[Signature]				
36. Rev. Joseph Oh	[Signature]				
37. Rev. Joseph Oh	[Signature]				
38. Rev. Joseph Oh	[Signature]				
39. Rev. Joseph Oh	[Signature]				
40. Rev. Joseph Oh	[Signature]				
41. Rev. Joseph Oh	[Signature]				
42. Rev. Joseph Oh	[Signature]				
43. Rev. Joseph Oh	[Signature]				
44. Rev. Joseph Oh	[Signature]				
45. Rev. Joseph Oh	[Signature]				
46. Rev. Joseph Oh	[Signature]				
47. Rev. Joseph Oh	[Signature]				
48. Rev. Joseph Oh	[Signature]				
49. Rev. Joseph Oh	[Signature]				
50. Rev. Joseph Oh	[Signature]				

Prepared by: \_\_\_\_\_

Elder Joel Fetalco  
NCRP-NM Recording Clerk 2024-2025

**NATIONAL CAPITAL REGION PRESBYTERY-NORTH METRO**  
DATE: August 4, 2024 Monday  
VENT: 34th Stated Meeting  
RE: Attendance Sheet

VISITORS	SIGNATURE	MEMBERSHIP Fee	REGISTRATION Fee	CELLPHONE No.	EMAIL ADDRESS
1. Pastor Jester	[Signature]		100		
2. Rev. Jonathan Zepia	[Signature]		100		
3. Elder [Signature]	[Signature]		100		
4. Bro. Alex	[Signature]		100		
5. Rosalita Silaya	[Signature]		100		
6. _____					
7. _____					
8. _____					
9. _____					
10. _____					
11. _____					
12. _____					
13. _____					
14. _____					
15. _____					
16. _____					
17. _____					

Prepared by: \_\_\_\_\_

Elder Joel Fetalco  
NCRP-NM Recording Clerk 2024-2025

Moderator: Rev. Roberto Fabia  
V. Moderator: Rev. Jester Azarcon  
Recording Clerk: Elder Joel Fetalco  
Treasurer: Rev. Danilo Gagape  
Auditor: Rev. Luvimin Zagal



**NATIONAL CAPITAL REGION PRESBYTERY-  
NORTH METRO (NCRP-NM)**  
GENERAL ASSEMBLY OF THE PRESBYTERIAN  
CHURCH OF THE PHILIPPINES



**Bills and Overtures Form**

The \_\_\_\_\_ committee overtures to the \_\_\_\_\_ stated meeting of the National Capital Region Presbytery-North Metro of the GAPCP that: (state briefly but clearly your overtures)

Ground/s:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Committee Chairman: \_\_\_\_\_

Signature over printed name: \_\_\_\_\_

Motion by: \_\_\_\_\_  
 \_\_\_\_\_

To be filled up by the Recording Clerk:

Action:

Comments:





**NATIONAL CAPITAL REGION PRESBYTERY-  
NORTH METRO (NCRP-NM)**  
GENERAL ASSEMBLY OF THE PRESBYTERIAN  
CHURCH OF THE PHILIPPINES



**Committee Report Form**

Name of Committee \_\_\_\_\_ Signed by \_\_\_\_\_

Chairman: \_\_\_\_\_

Members:

1.

2.

3.

4.

5.

Agenda:

1.

2.

3.

4.

5.

Projects and Activities Accomplished:

Future Projects and Activities:

Stated Meeting# \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_ Report #: \_\_\_\_

Action:

Comments:





**NATIONAL CAPITAL REGION PRESBYTERY-  
NORTH METRO (NCRP-NM)**  
GENERAL ASSEMBLY OF THE PRESBYTERIAN  
CHURCH OF THE PHILIPPINES



# SOLI DEO GLORIA



Rev. Roberto Fabia  
Moderator



Rev. Jester Azarcon  
V. Moderator



Elder Joel Fetalco  
Recording Clerk



Rev. Danilo Cagape  
Treasurer



Rev. Luvimin Zacal  
Auditor

**End of Report**

**August.2025 – February.2026**

**KEEP IN TOUCH**



Our Phone

Rev. Roberto Fabia	0923 528 1416
Rev. Jester Azarcon	0928 961 8295
Elder Joel Fetalco	0917 8913154
Rev. Danilo Cagape	0969 237 7771
Rev. Luvimin Zacal	0995 541 0882

Presented by:

**NCRP-NM Executive Committee 2025-2026**